

Schedule of Fees and Charges for

# Corporate clients

Trade Finance / Residents /



**Citadele**

# Content

Trade Finance

Factoring

# Trade Finance

## 1. Bank Guarantee

Service	Fee
1.1. Issuance	As agreed (min. 150 EUR)
1.2. Fee for utilisation:	
1.2.1. cash or term deposit collateral	1% p.a. (min. 50 EUR)
1.2.2. other collateral	As agreed (min. 70 EUR)
1.3. Amendment / Cancellation before expiry date	80 EUR
1.4. Draft preparation (applicable if guarantee is not issued)	80 EUR
1.5. Extra fee for urgent issuance/amendments within 1 working day	80 EUR
1.6. Handling of claim	0.2% from amount claimed (min. EUR 200)
1.7. Authenticity check of the guarantee issued by other bank	40 EUR
1.8. Advice of a guarantee / amendment issued by other bank	80 EUR
1.9. Handling of the claim under guarantee issued by other bank	250 EUR
1.10. SWIFT message	10 EUR
1.11. Costs of courier services / mail	Actual costs
1.12. Notification on possible issuance of guarantee	80 EUR
1.13. Preparation of agreement on guarantee issuance	As agreed (min. 150 EUR)
1.14. Amendment to the agreement	80 EUR

## 2. Import Letter of Credit

Service	Fee
2.1. Issuance	As agreed (min. 150 EUR)
2.2. Fee for utilization:	
2.2.1. cash or term deposit collateral	1% p.a. (min. 50 EUR)
2.2.2. other collateral	As agreed (min. 70 EUR)
2.3. Amendment / Cancellation before expiry date	80 EUR
2.4. Draft preparation (applicable if LC is not issued)	80 EUR
2.5. Handling of documents (for each set)	0.2% from amount (min. 150 EUR)
2.6. Deferred payment administration	80 EUR
2.7. Discrepancy fee (for account of the beneficiary)	100 EUR
2.8. SWIFT message	10 EUR
2.9. Costs of courier services / mail	Actual costs
2.10. Preparation of agreement on LC issuance	As agreed (min. 150 EUR)
2.11. Amendment to the agreement	80 EUR

## 3. Export Letter of Credit

Service	Fee
3.1. Advice of received LC / amendment	80 EUR
3.2. Handling of documents (for each set)	0.2% from amount (min. 150 EUR)
3.3. Pre-check of documents (for each set)	80 EUR
3.4. Deferred payment administration	80 EUR
3.5. Confirmation of LC	As agreed (min. 100 EUR)
3.6. Discounting of documents under LC	As agreed (min. 150 EUR)
3.7. Draft preparation (applicable if LC is not issued)	80 EUR
3.8. Transfer of the LC	0.3 % from amount (min. 200 EUR)
3.9. Assignment of proceeds	0.1% from assigned amount (min. 150 EUR)

3.10. SWIFT message	10 EUR
3.11. Costs of courier services / mail	Actual costs

#### 4. Documentary collection

Service	Fee
4.1. Handling documents and payment	0.2 % from amount (min. 100 EUR)
4.2. Amendment	40 EUR
4.3. Delivery/return of documents without payment	70 EUR
4.4. Release of goods addressed to Citadele	70 EUR
4.5. SWIFT message	10 EUR
4.6. Costs of courier services / mail	Actual costs

## Factoring

#### 5. Factoring

Service	Fee <sup>1</sup>
5.1. Commission fee for preparing the Agreement/ Factoring limit increase/ maturity prolongation	Starting from 0.5% of the factoring limit, min. 400 EUR
5.2. Other amendments in the Agreement	From 85 EUR
5.3. Buyer credit insurance limit check	From 25 EUR
5.4. Inclusion of the Buyer's Limit or changes in the List of Buyers (for each Buyer)	40 EUR
5.5. Commission Fee for Invoice Processing	Starting from 0.2% of the Invoice amount, min. EUR 3
5.6. Preparation of standardized statement for balance confirmation	30 EUR
5.7. Preparation of a non-standard statement	50 EUR
5.8. Document copy production upon client's request from archive (for one document)	10 EUR
5.9. Return of funds for non-assigned invoices	10 EUR + fee for payment transfer according to the Bank's Price List

<sup>1</sup> Fees are indicated excluding VAT