

Collection Instruction

Citadele

Date _____

AS "Citadele banka", Republikas laukums 2A, Rīga, LV-1010, Latvia
Phone 67010916, e-mail lc@citadele.lv
SWIFT code PARXLV22

Drawee's Bank

Address _____

We enclose the following documents for collection

Drawer (Principal)

Address _____

Amount and Currency**Maturity**

- ☐ at sight
☐ ____ days after sight
☐ latest on _____
☐ _____

Drawee

Address _____

Goods Description

Enclosed documents	originals	copies		originals	copies
Draft			Quality Certificate		
Invoice			Air Waybill		
Bill of lading			Certificate of Origin		
Packing list					
Insurance policy					
CMR					
Duplicate of rail waybill					

The documents to be released to the Drawee against

- ☐ payment
☐ acceptance of the above mentioned draft
- ☐ other _____

DRAFT

☐ to be sent back after acceptance☐ to be collected on due date

Additional instructions _____

Bank charges

Citadele Bank's charges -

in case of refusal of Citadele Bank's charges -

Drawee's bank charges -

in case of refusal of Drawee's bank charges -

☐ for Drawer's account,☐ for Drawer's account,☐ for Drawer's account,☐ for Drawer's account,☐ for Drawee's account;☐ do not release documents;☐ for Drawee's account;☐ do not release documents.

This Collection is subject to Uniform Rules For Collections, 1995 Revision, ICC Publication No 522.

All documents to be sent by courier service at the Drawer's expense
After receipt of payment please credit our

Authorized representative of the Drawer

Account No. _____ with Citadele Bank

name, surname

Drawer's contact person _____

signature

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