

## PRIVACY DISCLAIMER

### FOR PROCESSING OF PERSONAL DATA IN THE FRAME OF VIDEO SURVEILLANCE

Take effect as of 9 February 2021

#### WHO PROCESSES YOUR PERSONAL DATA IN THE FRAME OF VIDEO SURVEILLANCE?

Citadele Group Company and objects at which video surveillance is performed	Citadele Group Company performing video surveillance
<b>Citadele banka AS</b> video surveillance object – Republikas laukums 2A (video surveillance performed in the territory, premises of the building, at the parking lot)	<b>Controller:</b> <b>Citadele banka AS</b> Address: Republikas laukums 2A, Riga, Latvia, LV-1010 Telephone: +371 67010000 E-mail: <a href="mailto:info@citadele.lv">info@citadele.lv</a> Data protection specialist: E-mail: <a href="mailto:gdpr@citadele.lv">gdpr@citadele.lv</a>
<b>Citadele banka AS</b> video surveillance objects – branches and client service centres, ATMs throughout Latvia according to their location, detailed information in the section 'Contacts' on <a href="http://www.citadele.lv">www.citadele.lv</a> (video surveillance is performed in the territory, premises of the building)	<b>Controller:</b> <b>Citadele banka AS</b> Address: Republikas laukums 2A, Riga, Latvia, LV-1010 Telephone: +371 67010000 E-mail: <a href="mailto:info@citadele.lv">info@citadele.lv</a> Data protection specialist: E-mail: <a href="mailto:gdpr@citadele.lv">gdpr@citadele.lv</a>

#### HOW AND WHY DO WE PROCESS YOUR PERSONAL DATA IN THE FRAME OF VIDEO SURVEILLANCE, AND WHAT ARE THE GROUNDS FOR IT?

Purpose (s) of processing of your personal data in the frame of video surveillance	Grounds of processing of your personal data in the frame of video surveillance	Personal data that will be processed in the frame of video surveillance
<ul style="list-style-type: none"> <li>Prevention or detection of criminal actions related to the safety and protection of property of natural persons.</li> </ul>	<ul style="list-style-type: none"> <li>Realization of legitimate interests in relation to the security, protection of property of persons, control of access to premises, territory and infrastructure, prevention and detection of related criminal offenses.</li> </ul>	<ul style="list-style-type: none"> <li>Your video image, time and place when you were in the video surveillance reception area.</li> </ul>
<ul style="list-style-type: none"> <li>Protection of legal interests.</li> </ul>	<ul style="list-style-type: none"> <li>Realization of legitimate interests in relation to the provision of evidence in the frame of legal proceedings.</li> </ul>	<ul style="list-style-type: none"> <li>Your video image, time and place when you were in the video surveillance reception area.</li> </ul>
<ul style="list-style-type: none"> <li>Fulfilment of requests of competent public institutions.</li> </ul>	<ul style="list-style-type: none"> <li>Fulfilment of obligations under regulatory enactments.</li> </ul>	<ul style="list-style-type: none"> <li>Your video image, time and place when you were in the video surveillance reception area, photo printout.</li> </ul>
<ul style="list-style-type: none"> <li>Fulfilment of your (as a data subject) requests.</li> </ul>	<ul style="list-style-type: none"> <li>Fulfilment of obligations under regulatory enactments.</li> </ul>	<ul style="list-style-type: none"> <li>Your video image, time and place when you were in the video surveillance reception area, photo printout.</li> </ul>

The authorized employees of Citadele banka AS will perform the processing of your personal data in the frame of video surveillance for the mentioned purposes and on the mentioned grounds.

**WHOM DO WE TRANSFER YOUR PERSONAL DATA?**

- in cases specified in regulatory enactments, for fulfilment of requests of competent public institutions – to a court, investigative bodies, prosecutor's office, intelligence operation subjects and other persons specified in regulatory enactments who have the right to request and receive such information;
- in cases specified in regulatory enactments, for the protection of our legitimate interests – to public institutions, law enforcement authorities, investigative bodies, courts.
- to employees of Citadele banka AS whose work duties include ensuring video surveillance.

**HOW LONG DO WE STORE YOUR PERSONAL DATA?**

We store video recording with your personal data in accordance with the terms of storage specified below.

<b>Video Recording Type</b>	<b>Term of Storage of Video Recordings</b>
Video recordings from CCTV cameras where video surveillance is performed in the territory, premises of buildings, at the parking lot	30 (thirty) days
Video recordings from CCTV cameras installed in ATMs	90 (ninety) days

At the end of the period of storage of video recordings, we ensure deletion of your personal data, unless the storage of a video recording is necessary for investigation purposes.

**WHAT ARE YOUR RIGHTS WITH REGARD TO THE PROCESSING OF YOUR PERSONAL DATA IN THE FRAME OF VIDEO SURVEILLANCE?**

If you have questions related to the processing of personal data in the frame of video surveillance, you can contact us by writing to the e-mail address of Citadele banka AS, and contact a personal data protection specialist, and you will be provided with all necessary information regarding the processing of personal data, including answers to your questions. All information will be passed to the designated officer who will respond to your request.

In accordance with the law, Citadele banka AS grants you the right to access, correct or delete, restrict the use of, object to the processing of and transfer your personal data upon written request.

**WHAT TO DO IF YOU THINK YOUR PRIVACY IS INFRINGED?**

In the event of a violation of your privacy, you have the right to file a complaint with Citadele banka AS, the Data State Inspectorate, or to take a legal action to protect your legal interests.

**Citadele banka AS guarantees the non-disclosure and security of your personal data, ensuring that your personal data is processed by employees of Citadele banka AS qualified in the processing and protection of personal data, using the latest and most modern technologies in the field of information security.**