

## Privacy disclaimer for the event organised by AS Citadele Banka (event: Citadele bank informative breakfast, 19.01.2024., Riga)

By taking part in the Citadele informative breakfast (hereafter: Event) organised by AS Citadele Banka (hereafter: Citadele or we), Citadele will process your personal data. Therefore, in accordance with legislative requirements covering privacy and personal data protection, we would like to inform you about the data processing we need to undertake.

### Who will process your personal data?

Your data will be processed for the purposes of the Event by AS Citadele Banka, reg. no.40103303559, address: 2A Republikas Laukums, Riga, LV-1010, phone number +371 67010000, email: [info@citadele.lv](mailto:info@citadele.lv), email of the data protection specialist: [gdpr@citadele.lv](mailto:gdpr@citadele.lv).

### What types of personal data will we be processing?

Your – the participant's – name, surname, phone number and email address.

### Why are we processing your personal data, and what is the justification?

Aim for processing your personal data	Justification for processing your personal data	The personal data we will be processing
Registering for the Event	Your agreement	Your name, surname, phone number, email address
Sending information about the Event	Upholding Citadele's legal (legitimate) interests: giving participants information about the Event	Your name, surname, phone number, email address
Reviewing complaints and providing evidence	Upholding Citadele's legal (legitimate) interests in the case of any disputes surrounding the event	Your name, surname, phone number, email address

### To whom will we give your personal data?

For the reasons stated above, your personal data will be processed by authorised Citadele employees.

### How long will we keep your personal data?

The personal data of Event participants will be stored until 19.02.2024. or until such time as disputes are resolved, if such a dispute arises.

### What are your rights regarding the processing of your personal data?

If you have any questions regarding the processing of your personal data, you can contact Citadele by emailing [info@citadele.lv](mailto:info@citadele.lv), or the Citadele personal data protection specialist by emailing [gdpr@citadele.lv](mailto:gdpr@citadele.lv). All information will be passed on to the relevant employee who will answer your query.

You have the right to revoke your agreement to processing your personal data both using the methods stated below, and in person by calling +371 29997770. When you revoke our right to process your personal data, please bear in mind that you will no longer be able to participate, and this revocation does not affect the legitimacy of your personal data processing before your revocation.

In accordance with the law, Citadele gives you the right to access your personal data, edit or delete it, limit its use, forbid its processing or transfer it by submitting a written request.

You can submit your request:

- in person at Citadele's Customer Service Centres by showing a form of ID (passport or ID card), where you will be given all necessary information regarding submitting a request, including answers to any uncertainties you have;
- by email, signing your request with a secure digital signature and emailing it to info@citadele.lv;
- through the online bank or mobile app, if you are our customer and use these tools for everyday banking.

**What should I do if I believe my privacy has been breached?**

If your privacy has been breached, you have the right to protect your interests protected by law by submitting a complaint to Citadele, the Data State Inspectorate or in court.

**Citadele promises that your personal data will not be distributed and guarantees its security.**

**Sincere regards,  
Your Citadele Bank**